

Overview & Details

„Career Program for International Experts“

A stable economy, good salaries and a wide range of interesting jobs attract international graduates to work in Germany. However, the application process is governed by the typical German correctness and formality. To know the rules and requirements is essential for finding a job. This program provides you with all the necessary information you will need when applying on the German job market.

Success-based Training

The content of this training follows an efficient job search process in Germany using methods that ensure success. This is guaranteed by the fact that you only have to pay for the training in full when you find your job within six months.

Qualified Trainer

Heidi Störr has worked for many years as a recruiter for various companies. She can therefore convey from her own experience how recruiters think and how recruitment decisions are made in companies. Since 2012 she has been supporting many international experts to find an employment in Germany. Her application courses are used by most universities in Germany to prepare graduates for their careers. See her career history and qualifications here:

<https://www.push-your-career.com/about-heidi-storr>

Personal Atmosphere

A small group of participants will ensure a personal atmosphere during the whole program. One-on-one exchange with the trainer and micro team work allows an individual communication.

Flexible Language

Live classes will be held in English but you can talk with the trainer in English or German. All video courses and handout materials are available in English and German.

Extended Content Availability

All live sessions will be recorded and can be watched during the program term at any time. All published self-study courses are also accessible till the end of the program. You will receive detailed presentation PDFs, handouts and work sheets which helps you to remember the content lifelong.

Structured Knowledge Transfer

The training schedule guides you automatically through your application process. The program includes live workshops, video courses for self-studying, practical small group sessions and on-demand personal consultations. Please note, due to local public holidays or vacation seasons there might be a deviation from the lecturing plan mentioned below and a week without study content in between.

Week 1		
1:00 h	Introduction - Clarification of course details - Introduction of participants - Free language learning tips	Live class
1:00 h	Job search - Overview of most successful search methods - Active job search activities with specific recommendations (e.g. job database websites) - Passive job search activities to support your active search	Self-study course
Week 2		
2:00 h	Application documents - Examples for content and design of CVs - Structure and content for cover letters - Selection of certificates - Examination process of applications by the company	Self-study course
1:30 h	Job ad analysis & estimation of chances - Active job search activities with specific recommendations (e.g. job database websites) - Passive job search activities to support your active search	Live class
Week 3		
	Preparation of application documents	Individual work
Week 4		
1:30 h	Application feedback in small groups	Live classes

Week 5		
2:00 h	Salary estimation <ul style="list-style-type: none"> - Statistical example salaries for Germany - Calculation method for determining the salary - Research options for company-specific salaries 	Live class
Week 6		
0:30 h	Final application feedbacks and proof reading in individual sessions	Live classes
1:00 h	Job Interview <ul style="list-style-type: none"> - All preparation tasks of the applicant - Requirements for a good self-introduction - Description of typical phases of interviews - Ideas for applicant questions to the recruiter 	Self-study course
Week 7		
	Preparation of self-presentation	Individual work
Week 8		
1:30 h	Practice of self-presentations in small groups	Live classes
Week 9		
1:00 h	Salary negotiation <ul style="list-style-type: none"> - Procedure of the salary negotiation - Candidate failures and company negotiation tricks - Alternatives if salary demands are not fulfilled 	Self-study course
1:00 h	Employment contract <ul style="list-style-type: none"> - Introduction in common regulations for academic workers in Germany, regarding: contract duration, work time, holidays, probationary and notice period - Explanations on social contributions, tax payments, share of net salary and living costs - Meaning of common phrases in employment contracts (in English and German) 	Self-study course

Week 10		
2:00	Work culture in Germany - Typical German cultural standards - Impact on work-related situations - Classification of all cultures according to the Lewis model	Live class
Week 11-16		
	Unlimited individual support on request as required	

Driving Progress

The program requires the fulfillment of personal work goals. This will consistently drive you towards your career goal. Please plan with minimum six hours per week workload for:

- ▶ Completion of each course within one week.
- ▶ Implementing the new knowledge in your own processes and documents.
- ▶ Submitting three applications per week in average.
- ▶ Learning German parallel at least with the free tools introduced.

Fair Pricing

The program fee is 5 % of your next annual income. It is calculated based on the gross salary fixed in your new employment contract. Part of this program fee is an initial fixed tuition fee of 300 Euro. The tuition fee will be deducted from the final invoice. The program fee is only charged if you have found a job within six months.

Qualification Certificate

After the last lecture you receive a certificate which confirms your participation in the career program. It indicates relevant knowledge and important competencies for employers and is specifically prepared for a use in applications.